**“67 Blankets for Nelson Mandela Day” Event Planning Form**

* *Please use this form to communicate with BUZ Publicity, our Public Relations Company.*
* *Please provide details of the planned event.*
* *Kindly do this well in advance to allow the PR Company time to arrange the necessary press and media coverage where appropriate.*
* *Please complete the form in block letters and write clearly.*

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| --- |
| **Ambassador or KnitWit Details – Primary Contact for This Event** |
| First Name |  | Last Name |  |
| Mobile Number |  | e-Mail Address |  |
| **Ambassador or KnitWit Details – Backup Contact for This Event** |
| First Name |  | Last Name |  |
| Mobile Number |  | e-Mail Address |  |
| **Ambassador or KnitWit Details – Backup Contact for This Event** |
| First Name |  | Last Name |  |
| Mobile Number |  | e-Mail Address |  |
| **Event Details** |
| **Type of Event** (e.g. concert; tea Party; knitathon; visit school; etc.): |  |
| **Purpose of the Event**(e.g. to make squares; to advertise; handover blankets; socialise; teaching; etc.) |  |
| **Venue** |  |
| **Date** |  | **Time** |  |
| **Who is being invited?**(e.g. KnitWits; school communities; business associates; etc.)  |  |
| **Sponsorship**Who is sponsoring this event?What does the donation consist of?(e.g., wool; venue; food; entertainment; etc.) |  |
| **Other information that may be useful** |  |

Please e-mail the completed form to: buz@buz.co.za and christabel@buz.co.za and cc info@67blankets.co.za.